

The Mustard Seed of Central Florida
12 Mustard Seed Lane
Orlando, FL 32810
407-875-2040

Hours of Operation:
Monday-Thursday 9AM-4PM
Friday 9AM-12PM (Clothing Only)
Second Saturday of the month from 9AM-12PM

Client Checklist

Please have your client read and sign understanding conditions of receiving furniture. Please have client bring checklist along with the client referral.

- Obtaining furniture from The Mustard Seed of Central Florida is a once-in-a-lifetime opportunity.
- I must call **407-875-2040 x16** to make an appointment in order to pickup furniture
- I must check in at the front office when coming to pick up furniture
- The furniture is used and has been donated
- I must have a picture ID when I come to fill out paperwork and pickup items
- I must bring picture ID for any adults living in home and social security cards or birth certificates for children living in home. Adults over the age of 18 in the home other than partner or spouse must obtain their own referral unless it is a child still under your care
- I understand that there is a \$75 processing fee to be paid by money order, credit card or cash on the day of my paperwork filing
- I must have permanent place of residence
- I must have a steady income (you cannot be unemployed and receive no income)
- In order to gain access to warehouse, I must have a vehicle (preferably a U-haul style truck) large enough to carry all the furniture along with people to help load items (you will be charged and additional \$20 if you do not have help). Vans and SUV's are not permitted because of safety reasons. I cannot make multiple trips to the warehouse to pick up my items. I should be prepared to load and tie down my own furniture into or onto my vehicle
- A volunteer or staff member will walk me through the warehouse which will last about 30 minutes.
- Not all items are available in stock. I may not receive all of the items on my list. If the items are not available during the time of my visit, I may not return at a later date
- Friends, family members (including small children), truckers, furniture movers, and other helpers will not be allowed to accompany me into the warehouse area, caseworker is the only exception. Once I pick out all furniture my helpers will be allowed to load items
- I may only select furniture items that are listed on my referral. Not all items located on the floor are available at the time of my walk-through. If they are available, I will obtain items on my list. If items are not available, I will not be able to return at a later date to receive these items

I have read and understand the importance of these statements

Client Signature _____ **Date** _____

